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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief of Logistics

DATE: SEP 17 1953

FROM : Chief, Transportation Division

SUBJECT: Weekly Activity Report

1. GENERALa. Expeditious Handling of Shipment (new item - complete)

At 1400 hours, 11 September 1953, the Soviet Russia Division Coordinator telephoned the Transportation Division and requested special handling of a shipment needed in the field on 14 September 1953. By 1600 hours the same day the shipment had been packed and was enroute to the National Airport. All necessary papers have been prepared and delivered to the airport and special instructions had been arranged for transshipment from New York. The shipment left Idlewild International Airport the same day and arrived at destination on 13 September 1953, one day ahead of the deadline date.

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25X1C4a

2. PROJECTS AND STUDIES IN PROCESSa. Delayed Shipment to [REDACTED] (continued item)

This shipment is being withheld by the Western Europe Division pending establishment of channels satisfactory to the field.

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b. Proposed Agency Notices (new item - completed)

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On 10 September 1953 a request was received from the Logistics Office [REDACTED] for submission of proposed notices amending certain

[REDACTED]

were not processed through the normal working level coordination, but informal verbal concurrences were obtained from the Office of the Comptroller, Personnel Office and the General Counsel.

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3. OTHER ITEMS OF INTEREST

b. Department of the Army File on Section 22 Quotations
(new item - complete)

The Office of the Chief of Transportation, Department of the Army, has established a public file containing rates tendered under the provisions of Section 22, and other appropriate sections of the Interstate Commerce Act. A thorough search of these files is being made to determine if there are any Section 22 Quotations on file which would be of interest or benefit to the Transportation Division.

Section 22 of the Act gives commercial carriers the authority to file rates, for exclusive use by Governmental Agencies, which are lower than usually allowed by the Interstate Commerce Commission.

c. Truck Operations and other Highway Activities (new item - complete)

(1) Number of trips:

- (a) Local 61
(b) Out-of-town 2

~ (21,916 lbs. - both to [REDACTED]) 25X1A6a

(2) Total truck mileage . . 4,528

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d. Cargo Shipments (new item - complete)

A total of 16 air and 85 sea and rail shipments were made during the week.

e. Passengers and Personal Property (new item - completed)

- (1) Number of incoming personal property shipments 3
- (2) Number of outgoing personal property shipments 2
- (3) Number of outgoing personal property automobiles 1
(Delivered by individual owner to New York)

f. Records Management Program (new item - complete)

In accordance with the records management program for the Logistics Office, this division has reviewed all inactive files which have been closed for one year. As a result, twenty-three and one-half (23½) safe drawers of records have been retired and shipped to the CIA Records Center at [REDACTED]

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g. Overtime (new item - complete)

The amount of overtime for the Transportation Division for the pay period 30 August - 12 September 1953, was only 29 hours, which includes 16 hours for an employee on duty with the U. S. Despatch Agent's Office in New York.

4. SPECIAL PROBLEMS

a. Classification of Letters to the American Express Company
(continued item)

This subject is still under consideration in the Security Division, Logistics Office. A ruling is expected at an early date.

b. Return of Household Effects Without Prior Notification (cont'd item)

Far East Division has requested clarification of this particular problem from the field in order to determine authority for storing such effects upon their arrival in the United States.

5. MAJOR OBJECTIVES

A resume of major objectives will be reported in the Weekly Activity Report for next week.

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